



**MINUTES OF A MEETING OF THE DUNDRY VIEW  
NEIGHBOURHOOD PARTNERSHIP HELD ON  
WEDNESDAY 27<sup>TH</sup> JUNE 2012 AT 7.00 P.M.  
AT @SYMES COMMUNITY BUILDING, PETERSON AVENUE**

**PRESENT:**

**Ward Councillors:**

Councillor Eddy	Bishopsworth Ward
Councillor Quartley	Bishopsworth Ward
Councillor Brain	Hartcliffe Ward
Councillor Holland	Whitchurch Park Ward
Councillor Kent	Whitchurch Park Ward

**Other members of Partnership :**

Jan Bohin	Resident
Diana Porter	Resident
Bob Giles	Resident
Don Smith	Resident
Geoff Woodburn	Resident
Mike Knight	Local business

**1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE**

The Clerk opened the meeting and invited members and partner representatives to introduce themselves. Apologies for absence were received from Cllr Pickup who was unable to attend on account of being in another (over-running) meeting.

**2. NEIGHBOURHOOD PARTNERSHIP AGM REPORT**

The Neighbourhood Partnership considered the AGM report (agenda item no. 2).

The Clerk sought nominations for Chair. It was moved and seconded and agreed that Cllr Holland be Chair of the Committee and also the Partnership.

It was proposed that the Committee and Partnership should also have a Vice-Chair. It was moved, seconded and agreed that Councillor Quartley be Vice Chair of the Committee and the Partnership.

During discussion of the report, particular reference was made to;

- The terms of reference of the Committee and the slight variation this year to enable the Committee to take decisions at properly constituted public meetings as well as at Neighbourhood Partnerships ;
- The role and function of the Neighbourhood Partnership resident representatives;
- A proposal that the VCS has a representative on the Partnership;
- A refreshed action plan for the Partnership would be brought back to the September meeting. Representatives and residents suggestions as to priorities for inclusion would be welcomed.

#### **RESOLVED -**

- (1) that Councillor Holland be elected Chair of the Partnership and the Committee;**
- (2) that Councillor Quartley be elected Vice Chair of the Partnership and the Committee;**
- (3) that the named local resident representatives identified in the report who were elected in 2011, continue as partnership representatives through to the next AGM meeting in June 2013;**
- (4) that the VCS be invited to nominate a representative to serve on the Partnership;**

- (5) that the terms of reference of the Neighbourhood Committee and the Neighbourhood Partnership be noted;**
- (6) that appointments to sub-groups and other bodies be noted and the re-establishment of the following bodies for 2012/13 be approved :**
  - Pride of Place Group (environmental group)**
  - Wellbeing Panel**
  - Transport Sub-Group;**
- (7) that the devolved budgets and influence on services be noted;**
- (8) that the Neighbourhood Partnership Action Plan/Priorities be noted and that a refreshed Action Plan be brought for approval to the September Neighbourhood Partnership meeting;**
- (9) that the budget and financial operating framework be noted; and**
- (10) that the dates and times of meetings of the Neighbourhood Partnership be agreed as follows :**
  - Monday 24 September**
  - Monday 17 December**
  - Monday 25 March**

### **3. MINUTES OF THE MEETING HELD ON 26<sup>TH</sup> MARCH 2012**

In relation to accuracy, on page 34, Mr Way explained that the right of way referred to should be 305 and not 433.

In relation to matters arising;

- Aldwick Avenue road works – it was explained that the digging up of part of the newly resurfaced road was undertaken due to the need for an emergency repair to electricity cable;**
- Clean and green – clearing up of littering. It was explained that on account of the size of the agenda for the current meeting, it had been agreed that the subject of cleaning**

arrangements under the Council's May Gurney contract (agenda item 8 b), would be deferred to a meeting of the Pride of Place Group, to allow for a more detailed discussion and consideration of issues raised by residents;

- Wilmot Park play area – Loraine Horgan pointed out that the previously identified £13K would not provide sufficient funding to provide viable play options within the Park. Further discussion would be necessary to find a solution;
- Ilchester Crescent, vehicular access issues - the Area Manager, Highways & Traffic agreed to meet a local resident outside the meeting, to discuss issues raised by him.

#### **AGREED-**

**That subject to the above amendment, the minutes of the meeting held on 26<sup>th</sup> March 2012 be agreed as a correct record and signed by the Chair.**

#### **4. DECLARATIONS OF INTEREST**

There were no declarations of interest from councillors.

#### **5. NEIGHBOURHOOD COMMITTEE ANNUAL BUSINESS REPORT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 6) setting out the Neighbourhood Committee Annual Business Report.

The Neighbourhood Co-ordinator discussed the report and drew particular attention to (a) circumstances in relation to the local traffic schemes budget which led to an overspending in 2010/11 and additional costs in 2011/12 to deliver the Highridge Green weight limit scheme and the overall impact of all of this on the 2012/13 local traffic schemes programme and (b) an under spend on the narrow estate roads budget in 2011/12.

With reference particularly to the Belland Drive and St Peters Rise schemes, the Chair expressed concerns that the Partnership was being adversely affected by issues such as consultation costs and road surface conditions which were outside of its control. It was reliant on officers producing accurate scheme costings, in order that it could make informed decisions on the spending of its budget.

The Area Officer pointed out that the St Peters Rise crossing was not part of the original programme but had been added at the Partnership's request and an estimate of cost provided at the meeting at members' request. The highway surface remedial works which were also necessary had been funded centrally. The Belland Drive scheme had been changed following consultation and changes required by the Partnership had incurred additional design costs.

Regarding other schemes it was noted that ;

- Totshill Drive – contractor has now started work
- Geoffrey Close – a permeable paving as opposed to a grasscrete solution had been factored into the 2012/13 programme
- Maynard Road and other Section 106 funds – improvement to parks and open spaces. It was likely that S106 monies could be available to pay for improvements in relation to Willmott and St Augustines Park. No decisions had yet been taken.

In relation to Clean and Green schemes, Cllr Brain commented that he had been advised that bluebells used in various planting programmes were of the Spanish rather than the English variety. In view of national concerns about impact of hybridisation on the indigenous species, he urged that these should be removed and replaced. The Parks Manager explained that officers were aware of the situation and were trying to ascertain what had happened. Arrangements for removal would be organised by the Council at the end of the next growing season when location could be identified.

#### **RESOLVED -**

- (1) that the financial summaries on devolved budgets for 2012/13 be noted;**
- (2) that the carry-over of Local Traffic Schemes budget, which is affected by an overspend on 2010/11 schemes of £2,644.33 and by £7,000 additional costs indicated to deliver the 2011/12 Highridge Green weight limit schemes be noted; and**

- (3) that the underspend on delivery of 2011/12 Narrow Estate Roads be noted.**

## **7. BUS SERVICE 52 – FINANCIAL SUPPORT AND SERVICE EXTENSION**

The Neighbourhood Partnership considered report of the Passenger Transport Manager (agenda item no. 7A) setting out details for supporting the 52 Bus Service, in order that the operator will continue to provide the service to Imperial Park and to/from the new Hengrove Park development.

During discussion, the Partnership discussed a range of issues around local bus services and local needs.

In particular it was suggested that the patronage of the 52 service could be increased through better publicity. Consideration should also be given to whether the CATT bus might be used to enhance local provision in line with demand, in particular access to South Bristol Crematorium.

The Passenger Transport Manager explained that if the 52 service was to be financially supported then the Council / Partnership could call the tune in terms of areas served and stops (subject to cost). He undertook to take into consideration, the views expressed by the Partnership when the service contract was drawn up.

### **RESOLVED -**

- (1) that it be agreed that S106 funding from the Imperial Park development should be utilised to provide financial support to the operator of Service 52, to enable that service to include journeys to /from Hengrove Park at a cost of £18K for the period 2 April, 2012 to 29 March 2013;**
- (2) that a further budget of up to £82K from Imperial Park S106 funding be utilised to support service 52 for a further period of up to 5 years ie to 31 March 2017, and**
- (3) that all future reports include an equalities impact assessment so that the Committee could take proper account of the impact of proposals in line with their legal obligations.**

## **8. BUS STOP UPGRADES**

The Neighbourhood Partnership considered report of the Passenger Transport Manager (agenda item no. 7B) concerning proposals to use S106 funding in support of a range of bus stop upgrades in the Dundry View area.

During the ensuing discussion, reference was made to :

- Councillor Kent commented that the additional stop for Service 76 previously agreed, should be included in the programme;
- Councillor Holland made reference to the need for return journeys from Hengrove Park to include an additional loop with stop near the flats;
- Councillor Kent said that First Dayrider tickets were supposed to be capable of use on ABus services upon payment of an additional 50p, in line with an undertaking given by ABus to the Competition Commissioner. It was agreed that this should be checked out with ABus and publicity provided locally to service users, if this was the case

### **RESOLVED -**

- (1) That £173,110 S106 funding from the Imperial Park and £65,623.65 from The Groves developments be utilised to fund bus stop upgrades in the Dundry View area as described in the report, and**
- (2) That the position regarding use of First Dayrider tickets on ABus be clarified and publicised as appropriate.**

## **9. ADJUSTMENTS TO CLEAN AND GREEN PROJECT FUNDING CRITERIA AND PROCESS AND CONFIRMATION OF DECISION MAKING ARRANGEMENTS**

The Neighbourhood Partnership considered a report of the Area Environment Officer (agenda item no. 8A) concerning changes applying to the Clean and Green Fund to the end of the financial year and seeking the Partnership's view on future arrangements for decision making.

The Parks Manager discussed the changes made to the Clean and Green fund as described in the report. The changes should make funds easier to be for. They would also provide for a more consistent work stream in relation to community payback.

In relation to options for decision taking, there were mixed views as to whether the efficiencies of Option B – decisions to be taken by officers as and when necessary, in consultation with councillors, were outweighed by Option A, whereby decisions would continue to be taken by the Committee at its quarterly meetings, following formal discussion with the Partnership and in a public meeting setting.

After discussion, it was;

### **RESOLVED -**

- (1) That Option B be agreed as the normal format for taking decisions in relation to devolved clean and green funding, with officers taking decisions in consultation with councillors prior to spending funds and subject to reports back to the next available Neighbourhood Committee meeting**
- (2) That the changes made to the clean and green fund be noted.**

## **10. MAY GURNEY REPORT**

### **RESOLVED -**

**That the neighbourhood plan and arrangements generally, for working with the Council's recently appointed waste, recycling and street cleansing contractor be discussed at the forthcoming meeting of the Pride of Place Group.**



## 11. COMMUNITY TREE PLANTING

The Neighbourhood Partnership considered a report of the Area Environment Officer (agenda item no. 8C) setting out details of proposed community tree planting arrangements in the Dundry View area.

During discussion, questions were raised as to whether the planting of trees in a variety of localities across the Partnership area might be a preferable to the focus on a single scheme in Headley Park.

Neighbourhood representatives and residents discussed where these might be and also expressed concerns about arrangements for replacing diseased and vandalised trees.

### **RESOLVED -**

**That the matter be referred to the Pride of Place Group for a final decision.**

## 12. DEVOLVED BUDGETS REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 9) setting out the devolved budgets report.

### **Devolved highways budgets**

In relation to decisions on **footway schemes** which had been deferred at the previous meeting, there was general agreement that the initial focus should be on schemes F3 (Murford Avenue etc - £25,000) and F4 (Westwood Road etc - £30,000) in the first instance, with work on F2 schemes commencing with Hollisters Drive commencing this year if possible , but with the F2 package being given priority in 2013/14.

In relation to **local traffic schemes**, there was a general view that the packaging of a range of schemes as a bid for funding from the new central transport capital investment fund might be an appropriate way forward. The Highridge Road and Fulford Road schemes would be suitable for this kind of approach.

There was general agreement that the Longway Avenue scheme should be progressed and funded from the Partnership's devolved budget.

Concerning minor lines and signs works, the Chair expressed the view that these should be supported from central budgets on an ongoing basis. The Committee approved £2,250 for minor lines and signs from the devolved budget.

Regarding **narrow estate road schemes**, progress with current schemes was noted. It was indicated that there would be no objection to an upgrade to the Geoffrey Close proposals if the additional cost of a permeable paving solution can be met through a successful bid for funds from the new neighbourhood transport grant scheme which was being launched.

### **Clean and green budget**

Implications of the citywide clean and green budget for schemes within the Partnership's area were noted.

### **Section 106 budgets**

The Partnership received updates on **parks projects** which had previously been chosen by the Committee during 2011/12.

The Partnership discussed progress with the Withywood Park play pod and litter bins schemes and costing information. It was noted that the Withywood Park Group had donated £315 towards the cost of tracking in connection with the playpod installation. Also that funding from the Withywood Methodist Church S106 could be utilised to make good the shortfall in moneys, should the Committee agreed to the full litter bin project described in the report.

It was noted that that improvements to St Augustines Park was one of a range of parks initiatives which would be going to the Cabinet next week for parks capital funding, which could result in some £80,500 coming from central funds.

Regarding **S106 transport schemes** the Partnership discussed proposed projects using devolved public and sustainable transport budgets, which had been worked up by the Transport Sub-Group.

There was general support for a proposal that the next meeting of the Sub-Group should consider use of unspent moneys in

connection with the delivery of the Enterprise Inn highways infrastructure schemes. The meeting should also look at the position of a proposed pedestrian crossing on Bishport Avenue, using S106 moneys from the Morrisons, Symes Avenue pot.

**RESOLVED -**

- (1) that the progress on schemes selected with the devolved transport budget be noted;**
- (2) that in relation to narrow footway schemes, schemes F3 and F4 identified in the report be priorities for undertaking in 2012/13 together with such elements of scheme F2 as are practicable with funds available, and that all of, or the uncompleted schemes within F2 be brought forward as priorities for completion in 2013/14;**
- (3) that in relation to local traffic schemes, (a) the Highridge Road and Fulford Road schemes be packaged as a bid for funding through the Council's new central transport capital investment fund, with a final set of proposals being agreed by the Transport Sub-Group on 11 July, and (b) that the Longway Avenue proposals (£4,000) to prevent parking on grass verges and minor lines and signs (£2,250) be undertaken during 2012/13;**
- (4) that progress with narrow estate road schemes be noted and that the request from Geoffrey Close residents to have permeable paving solution as opposed to grasscrete, be subject to a successful bid for funding from the Council's neighbourhood transport grant scheme;**
- (5) that in relation to the scheme for provision of litter bins in Witherwood Park, the proposal for 4 bins should be pursued, with the consequent overspend being met through a contribution from the Witherwood Methodist Church S106 funds, estimated at £592;**
- (6) that the next Transport Group consider options for use of underspend/unallocated monies in connection with the Enterprise Inn S106 highways infrastructure works and also a suitable location for a pedestrian crossing in Bishport Avenue, funded from Morrisons S106 highways monies**

- (7) that progress with design of speed reduction measures and parking restrictions for Hollisters Drive be noted;
- (8) that the issues raised at the most recent round of Neighbourhood Forums be noted;
- (9) that the progress made in regard to the future of Bishopsworth Pool site be noted and the Leader of the Council be asked if he would be willing to devolve decision making powers to the Committee in relation to the future use of the site, should the current buildings be demolished, and
- (10) that it be noted that a refreshed action plan for Dundry View will be presented to the next meeting of the partnership in September.

### 13. WELLBEING REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 10) on the wellbeing budget.

#### RESOLVED -

- (1) that the available Wellbeing Funding for 2012/13 be noted;
- (2) that the recommended Wellbeing grants put forward by the Wellbeing Panel at its meeting on 28<sup>th</sup> May 2012 be approved as follows ;

Applicant	Amount applied for	Purpose	Amount of grant approved
Bishport Utd FC	£390	Update the changing area. Purchase some equipment for training	£390
Cheddar Grove Chess Club	£1,500	To provide a chess club for two classes with curriculum based learning	£1,500
Hartcliffe Friendly Disabled Club	£300	To part fund the cost of transport for members	£300
Hartcliffe Golden Age Club	£300	To part fund the cost of transport for members	£300
Hartcliffe Ladies Craft Group	£1,000	To fund two trips and some art equipment for group members	£1,000
HWV Community	£2,640	To part fund delivery of	£2,640

<b>Applicant</b>	<b>Amount applied for</b>	<b>Purpose</b>	<b>Amount of grant approved</b>
Project Volunteers		summer family fun activity days for parents and children	
The Road to Success BLC	£1,050	To improve the look of the school entrance fencing through planting by working with local volunteers	£1,050
WHYAG	£750	To fund training materials to promote the WHYAG project with other young people to engage them in positive activities	£1,600/£750
Hartcliffe Community Centre	£5,000	To part fund a new roof. Funding split with Community First	£2,500
<b>Totals</b>			<b>£10,430</b>

- (3) that the Community First recommendations agreed at the Panel meeting and how they work to complement Wellbeing Fund recommendations be noted;
- (4) that the remaining Wellbeing Fund of £23,796.35 for allocation in 2012/13 be noted; and
- (5) that the legal information set out in the report which guides all decisions about Wellbeing grant funding be noted.

*(Note : During discussion of the above item, Councillor Brain declared an interest that he was a director of the Hartcliffe Community Partnership)*

#### **14. NEIGHBOURHOOD PARTNERSHIP ACHIEVEMENTS REPORT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 11) setting out the Neighbourhood Partnership Achievements Report.

**AGREED -**

**That the report be noted.**

## **15. COMMUNITY ENGAGEMENT REPORT**

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 12) setting out the Community Engagement Report.

**AGREED -**

**That the Communications and Engagement Strategy and the associated action plan be noted.**

## **16. HWCP UPDATE - INCLUDING WORK WITH THE NEIGHBOURHOOD PARTNERSHIP**

The Neighbourhood Partnership considered a report from Jean Erskine (agenda item no. 13) informing the partnership about the current and future activity in the Hartcliffe and Withywood Community Partnership (HWCP).

She explained that ;

- the role of the Partnership had evolved over time and had changed since the creation of the neighbourhood partnership for Dundry View
- HWCP was now looking at new ways in which it could support local people and groups, although the focus of its efforts would continue to be aimed at initiatives which reduced disadvantage and poverty
- The Board had agreed that membership should now be open to all people who lived within the area of Dundry View
- HWCP were engaged in a range of projects currently which included support for and development of the CATT bus and facilitating delivery of the neighbourhood partnership and forums in Dundry View
- HWCP would continue to work closely with the city Council on its various community initiatives although it would continue to be independent of the Council. Such status had advantages which included an ability to get funding in support of community development from a wide range of partners

**AGREED -**

**That Jean Erskine be thanked for her presentation and that the report be noted.**

**17. BISHOPSWORTH POOL UPDATE**

The Neighbourhood Partnership received an update on Bishopsworth Pool (agenda item no. 14) within the Area Co-ordinator's Devolved Services report (item 5). A steering group had now been set up to co-ordinate a process of community input to produce a set of recommendations for future use of the site.

**AGREED -**

**That the report be noted.**

**18. DATE OF NEXT MEETING**

The next meeting of the Dundry View Neighbourhood Partnership will be held on Monday 24<sup>th</sup> September 2012 at 7.00 p.m. at Blenheim Scouts Activity Centre.

(The meeting ended at 9.20 pm )

CHAIR